

Evaluation Form for Project 8100-1 - 1st Speech

→ CIRCLE the appropriate number. You may also want to write some comments here.

Clarity

- 1 – Spoken language is unclear or not easily understood
- 2 – Spoken language is somewhat unclear or challenging to understand
- 3 – Spoken language is clear and is easily understood
- 4 – Excels at communicating using the spoken word
- 5 – Exemplary public speaker who is always understood

Vocal Variety

- 1 – Ineffective use of tone, speed, and volume
- 2 – Use of tone, speed, & volume requires further practice
- 3 – Uses tone, speed, and volume as tools
- 4 – Excels at using tone, speed, and volume as tools
- 5 – Uses the tools of tone, speed, and volume to perfection

Eye Contact

- 1 – Makes little or no eye contact with audience
- 2 – Eye contact with audience needs improvement
- 3 – Effectively uses eye contact to engage audience
- 4 – Uses eye contact to gauge audience reaction/response
- 5 – Uses eye contact to convey emotion & elicit response

Gestures

- 1 – Uses very distracting gestures or no gestures
- 2 – Uses somewhat distracting or limited gestures
- 3 – Uses physical gestures effectively
- 4 – Uses physical gestures as a tool to enhance speech
- 5 – Fully integrates physical gestures with content in an exemplary speech

Audience Awareness

- 1 – Makes little or no attempt to engage audience or meet audience needs
- 2 – Audience engagement or awareness of audience requires further practice
- 3 – Demonstrates awareness of audience engagement and needs
- 4 – Fully aware of audience engagement/needs, responds effectively
- 5 – Engages audience completely and anticipates audience needs

Comfort Level

- 1 – Appears highly uncomfortable with the audience
- 2 – Appears uncomfortable with the audience
- 3 – Appears comfortable with the audience
- 4 – Appears fully at ease with the audience
- 5 – Appears completely self-assured with the audience

Interest

- 1 – Content is neither interesting nor well-constructed
- 2 – Content is interesting but not well-constructed or is well-constructed but not interesting
- 3 – Engages audience with interesting, well-constructed content
- 4 – Engages audience with highly compelling, well-constructed content
- 5 – Fully engages audience with exemplary, well-constructed content

Evaluation Form for Project 8100-2

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Eye Contact

- 1 – Makes little or no eye contact with audience
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Gestures

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Applied Feedback

- 1 – Little or no feedback from first speech is applied to second speech
- 2 – Some feedback from first speech is applied to second speech, but needs improvements
- 3 – Feedback from first speech is applied to second speech
- 4 – Delivers an excellent second speech with feedback from the first speech appropriately applied
- 5 – Delivers an exemplary second speech with feedback from first speech appropriately applied

Evaluation Form for Project 8100-3

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Gestures

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- 4 – Uses physical gestures as a tool to enhance speech
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Audience Awareness

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- 5 – Fully engages audience with exemplary, well-constructed content

Delivery (speech must fall within 2-to 3-minute time requirement to score 3 or higher)

- 1 – Delivers feedback that lacks tact, is not constructive
- 2 – Delivers feedback that is tactful, but could be more constructive or helpful to the speaker
- 3 – Delivers tactful, constructive feedback
- 4 – Delivers excellent feedback that is tactful and constructive
- 5 – Delivers exemplary feedback that is tactful and constructive

Engaged

- 1 – Shows limited interest or engagement when others are speaking
- 2 – Engages for some speakers but not all
- 3 – Engages while others are speaking during the Toastmasters meeting
- 4 – Fully engages while others are speaking during for the entire Toastmasters meeting
- 5 – Exemplifies the qualities of an outstanding audience member while all others are speaking