

Evaluation Form for Project 8410 Mentoring

Member's Name

Speech Given Location

Date

Evaluator's Name

Speech Title

Length
5-7 mins.

Purpose Statement:

- The purpose of this project is for the member to apply his or her mentoring skills to a short-term mentoring assignment.
- The purpose of this speech is for the member to share some aspect of his or her first experience as a Toastmasters mentor.

Notes for the Evaluator:

The member completing this project has spent time mentoring a fellow Toastmaster.

About this speech:

- The member will deliver a well-organized speech about his or her experience as a Toastmasters mentor during the completion of this project. The member may speak about the entire experience or an aspect of it.
- The speech may be humorous, informational, or any type the member chooses. The style should be appropriate for the content of the speech.
- The speech should not be a report on the content of the "Mentoring" project.

Written Evaluation of Speech

Comments to include:

Purpose:

Did the speaker accomplish purpose of this Project?

Structure:

Was there an Introduction, Body and Conclusion?

Appearance: Body language and posture

Presence: Enthusiasm, comfort, audience control

Voice: Vocal variety, volume, pitch, pace, pauses

Content: Value, interest

Language: Diction, vocabulary

Audience: Response, effectiveness, action call

Comments: PIP = PRAISE + IMPROVE + PRAISE

P - Take Away/Value Received

I - My Suggestions for Improvement

P - What I liked Best

more on the back.

Evaluation Form for Project 8410

→ CIRCLE the appropriate number. You may also want to write some comments here.

Clarity

- 1 – Spoken language is unclear or not easily understood
- 2 – Spoken language is somewhat unclear or challenging to understand
- 3 – Spoken language is clear and is easily understood
- 4 – Excels at communicating using the spoken word
- 5 – Exemplary public speaker who is always understood

Vocal Variety

- 1 – Ineffective use of tone, speed, and volume
- 2 – Use of tone, speed, & volume requires further practice
- 3 – Uses tone, speed, and volume as tools
- 4 – Excels at using tone, speed, and volume as tools
- 5 – Uses the tools of tone, speed, and volume to perfection

Eye Contact

- 1 – Makes little or no eye contact with audience
- 2 – Eye contact with audience needs improvement
- 3 – Effectively uses eye contact to engage audience
- 4 – Uses eye contact to gauge audience reaction/response
- 5 – Uses eye contact to convey emotion & elicit response

Gestures

- 1 – Uses very distracting gestures or no gestures
- 2 – Uses somewhat distracting or limited gestures
- 3 – Uses physical gestures effectively
- 4 – Uses physical gestures as a tool to enhance speech
- 5 – Fully integrates physical gestures with content in an exemplary speech

Audience Awareness

- 1 – Makes little or no attempt to engage audience or meet audience needs
- 2 – Audience engagement or awareness of audience requires further practice
- 3 – Demonstrates awareness of audience engagement and needs
- 4 – Fully aware of audience engagement/needs, responds effectively
- 5 – Engages audience completely & anticipates audience needs

Comfort Level

- 1 – Appears highly uncomfortable with the audience
- 2 – Appears uncomfortable with the audience
- 3 – Appears comfortable with the audience
- 4 – Appears fully at ease with the audience
- 5 – Appears completely self-assured with the audience

Interest

- 1 – Content is neither interesting nor well-constructed
- 2 – Content is interesting but not well-constructed or is well-constructed but not interesting
- 3 – Engages audience with interesting, well-constructed content
- 4 – Engages audience with highly compelling, well-constructed content
- 5 – Fully engages audience with exemplary, well-constructed content

Topic

- 1 – Speaks on a topic other than some aspect of experience mentoring during the completion of the project
- 2 – Mentions some aspect of experience mentoring during the completion of the project, but does not fully address
- 3 – Describes some aspect of experience mentoring during the completion of the project
- 4 – Delivers an excellent speech about some aspect of experience mentoring during the completion of the project
- 5 – Delivers an exemplary speech about some aspect of experience mentoring during the completion of the project

MENTORING EVALUATION

For the Protégé

Please rate your level of agreement with each statement. Select the answer choice that most accurately reflects your views. Please provide additional comments about your mentor–protégé relationship in the lines below each statement.

1 STRONGLY DISAGREE	2 DISAGREE	3 NEITHER AGREE NOR DISAGREE	4 AGREE	5 STRONGLY AGREE
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<p>My mentor-protégé relationship was effective.</p> <p>1 2 3 4 5</p>	<p>Please explain your rating:</p>
<p>My mentor was accessible and available for regular communication.</p> <p>1 2 3 4 5</p>	<p>Comment:</p>
<p>My mentor maintained a consistent interest in me and my goals throughout the term of our mentorship.</p> <p>1 2 3 4 5</p>	<p>Comment:</p>

Please take a moment to give an example of your mentor’s level of interest in your goals.

<p>With the help of my mentor, I achieved the goals I set at the beginning of our mentoring relationship.</p> <p>1 2 3 4 5</p>	<p>Comment:</p>
<p>I would recommend my mentor to others.</p> <p>1 2 3 4 5</p>	<p>Comment:</p>
<p>I would like to continue in the Pathways Mentor Program with my current mentor.</p> <p>No Yes</p>	<p>Comment:</p>

MENTORING EVALUATION

For the Mentor

Please rate your level of agreement with each statement. Select the answer choice that most accurately reflects your views. Please provide additional comments about your mentor–protégé relationship in the lines below each statement.

1 STRONGLY DISAGREE	2 DISAGREE	3 NEITHER AGREE NOR DISAGREE	4 AGREE	5 STRONGLY AGREE
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My mentor-protégé relationship was effective. 1 2 3 4 5	Please explain your rating:
My protégé was accessible and available for regular communication. 1 2 3 4 5	Comment:
My protégé maintained a consistent interest in his or her goals throughout the term of our mentorship. 1 2 3 4 5	Comment:

Please take a moment to give an example of your protégé's level of interest in his or her goals.

My protégé achieved the goals he or she set at the beginning of our mentoring relationship. 1 2 3 4 5	Comment:
I would recommend my protégé to others. 1 2 3 4 5	Comment:

